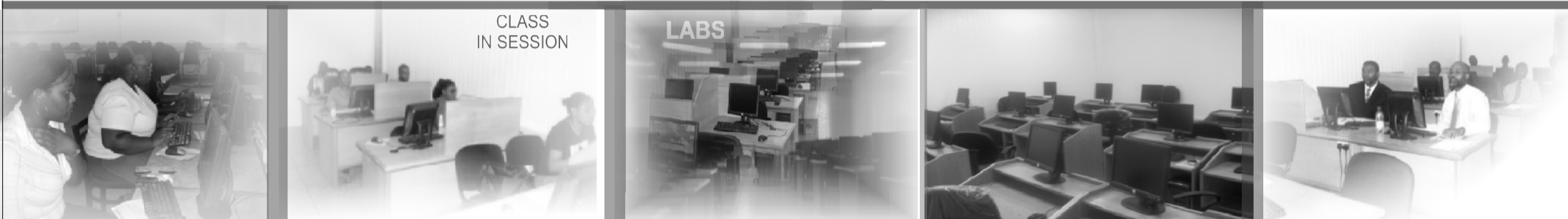


ICT DIRECTORATE UNIVERSITY OF GHANA

ICT BOOT CAMP TRAINING



The University of Ghana, ICT Directorate has lined up the following ICT professional development training courses
Prospective participants from the public and private organisations, individuals i.e. students, workers, managers are all invited to enroll.



1. MOS - Microsoft Office Specialist

Objective:

This instructor led course is to equip participants with the requisite practical skills in using Microsoft Office Suite to manage the day-to-day office work effectively.

Content:

Basic IT Concepts
Windows (Using Computer and Managing Files)
MS Word (Wordprocessing)
MS Excel (Spreadsheets)
MS PowerPoint (Presentation)
MS Access (Database)
Internet (Information and Communication)

Fees: GH¢ 300 **Date:** 7th July - 8th Aug, 2008
Time: 6:00pm - 8:30pm **Days:** Monday - Friday

2. CompTIA Network +

Content:

Media and Topologies
Protocols and Standards
Network Implementation
Network Support

Fees: GH¢ 300 **Date:** 14th July - 9th Aug, 2008
Time: 6:00pm - 8:30pm **Days:** Monday - Friday

3. CCNA - Cisco Certified Network Associate

Requirement:

Previous use of any computer operating system and a basic knowledge in hardware or networking would be very beneficial.

Objective:

This instructor led course is to equip participants with the requisite practical skills in computer networking and also to prepare participants to pass the *CCNA exams*

Content:

Configure & Troubleshoot a switch with VLANs
Implementing IP addressing scheme & services
Configure, Verifying & Troubleshooting basic router
Operation and routing on Cisco devices
Implementing and Verifying WAN links

Fees: GH¢ 550 **Date:** 18th Aug - 13th Sept, 2008
Time: 6:00pm - 8:30pm **Days:** Monday - Saturday

4. Website Development

Content:

Introduction to HTML
Basic Tags, Tables, Frames, Forms
Basic and Advance PHP
Database driven web design using PHP-Maker/Navicat
Hosting procedure and site management tips
Project work

Fees: GH¢ 300 **Date:** 19th July - 16th Aug, 2008
Time: 10:00am - 4:00pm **Days:** Saturdays

5. Microsoft Certified Systems Engineer/Administrator

Requirement:

Previous use of any computer Operating System, a basic knowledge of using PC's and Networking course would be very beneficial.

Objective:

This instructor led and practical lab course is to equip participants with systems administration skills and also to pass the following Microsoft certification exams.

Content:

(70-270) Implementing & Supporting Windows XP Pro
(70-290) Managing and Maintaining a Microsoft Windows Server 2003 Environment
(70-291) Implementing, Managing, and Maintaining a Microsoft Windows Server 2003 Network Infrastructure
(70-350) Implementing Microsoft Internet Security & Acceleration (ISA) Server 2004
(70-293) Planning and Maintaining a Windows Server 2003 Network Infrastructure
(70-294) Planning, Implementing & Maintaining a Windows Server 2003 Active Directory Infrastructure
(70-298) Designing Security for a Windows Server 2003 Network

Fees: MCSE GH¢ 1,200 **Date:** 14th July - 19th Sept, 08
MCSA GH¢ 800 **Date:** 14th July - 15th Aug, 08
Days: Monday - Friday **Time:** 6:00pm - 8:30pm

6. Linux Network Administration

Objective:

This course is aimed at equipping participants with systems administration skills on Linux Platform and also participants will concentrate on network monitoring tools and hands on practical.

Content:

Install and Upgrade Unix Operating System.
Basic Internet Protocols (IPv4 and Ipv6)
Internet Services including DNS, Web, SSH & E-mail
TCP/IP concepts and connectivity.
Network Management in a TCP/IP network.
Network security
Hands on practical using IPcops, Cent OS etc..

Fees: GH¢ 350 **Date:** 23rd Aug - 27th Sept, 2008
Time: 10:00am - 4:00pm **Days:** Saturdays

Benefits

- The ICT Directorate's Practical Approach;
 - Intensive hands-on lab work in the existing network of the state-of-the arts Multi lab.
 - Simulated certification exams practice
- Certified Trainers and Facilitators
- Official Training Curriculum Manuals
- Recognised Certification

Contact

Tel: 028-5137113
E-mail: ictd@ug.edu.gh or visit www.ug.edu.gh
Register now to secure a place, limited admissions available

7. Visual Basic .Net

This is a hands-on training designed to provide programming skills in Visual Basic .Net that enables you to develop real-world applications. It is targeted at those who want to develop a career in software development.

Content:

Introducing the .NET Framework 2.0
Object Oriented Programming (OOP) with VB.Net
Developing Windows Applications
Data Connections using ADO.Net (to MS SQL Server 2005 & MS Access)
Handling Exceptions in VB.Net
Compiling and Deploying developed applications
Extra lessons in Graphics and Interacting with the Windows Environment using VB.Net

Fees: GH¢ 350 **Date:** 14th July - 15th Aug, 2008
Time: 6:00pm - 8:30pm **Days:** Monday - Friday

8. Data Analysis Using SPSS & Epi-Info

Requirement:

Basic windows Operating System, Excel and Access

Objective:

This program is targeted at Students, Data Analyst from Public, Health and Research field Project sectors, NGO's, International Organisations who are involved in Project Management that deals with huge data.

Content:

Basic Concept of SPSS & Epi-Info application
Learning good data cleaning processes
Using Basic and Advanced Statistics tools
Developing screen data template
Creating Report & Maps

Fees: GH¢ 350 **Date:** 18th Aug - 11th Sep, 2008
Time: 6:00pm - 8:30pm **Days:** Monday - Thursday

9. Microsoft Exchange Server 2007

Content:

Installing & Configuring Exchange servers
Creating and Modifying Recipients and Public folders
Maintaining & Optimizing the Messaging System
Monitoring & Reporting on the Messaging System
Troubleshooting Messaging Issues
Managing Data Recovery & Disaster Recovery of a messaging environment

Fees: GH¢ 350 **Date:** 2nd Aug - 23rd Aug, 2008
Time: 9:00am - 4:00pm **Days:** Saturdays

10. Tally Accounting Software

Objective:

This training is designed for participants with some knowledge of accounting concepts.

Content:

Introduction to Tally
Tally Accounting (Chart of Accounts)
Tally Inventory & Vouchers
Financial Reports in Tally
Display Books of Accounts & Statement of Accounts

Fees: GH¢ 300 **Date:** 16th Aug - 13th Sept, 2008
Time: 11:00am - 3:00pm **Days:** Saturdays